



PROSPECTIVE LESSEE QUALIFICATIONS

Please Fill Out Immediately and Return To:

***Michele Dugan
Vice President, Retail Brokerage
JLL
200 E. Randolph Drive
Chicago, IL 60601
+1 (312) 228-3167 Tel
+1 (312) 601-1804 Fax
Michele.dugan@am.jll.com Email***

This form does not obligate either party to the performance of a contract for leasehold property. It is purely for information and does not constitute an offer to lease or any negotiation for such a purpose.

Shopping center you are interested in: _____.

Name: _____ Home Phone: _____

Residence Address: _____ Business Phone: _____

SSN: _____

What kind of business do you propose to run?

Present business or profession: _____

Salary (annual) _____ Will this income continue? _____

Other income (annual) _____

May we contact your present employer? Yes _____ No _____

Shall we contact you first? Yes _____ No _____

Employer's name and address: _____

Phone No. _____

Business Experience – Retail

Describe fully the business operations and your roles; indicate dates:

Other Work Experience:

Describe fully your current or past business operations and your roles; indicate dates:

If you have other businesses, please provide pertinent operating statements for the last twenty-four months where possible.

Will you have a continuing role in these businesses? If so, what will that role be?

How will you operate your new business at our property? Who will manage? How many employees will you need?

If your business is a corporation, partnership or joint venture, please describe its legal and financial structure.

Have you prepared a budget? If so, what are your projected earnings and expenses for your first three years at this location? Please prepare a three year business plan.

What improvements do you plan to make to the premises (fixtures, carpeting, etc.) and at what cost? How will improvements be financed?

Describe your anticipated start-up operating expenses at the new location and list amounts (include inventory, supplies, initial payroll costs, insurance, etc.):

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

How will you finance your start-up expenses?

Have you hired an architect or general contractor? If so, what are their names?

Current Financial Statement(s)

- I. Personal: Where a partnership, joint venture or corporation is involved, the appropriate financial statement should be supplied.
- II. Business If several businesses or individuals are involved, supply separate individual financial statements where possible.

Bank managers and loan officers (include phone numbers)

Business Landlords (include phone numbers):

Suppliers (include address, phone number and account number):

Please include a means of verification of all items on the attached financial statement: i.e. account number, tax bills and returns, inventories, etc.

References

Banks, savings and loan, and mortgage companies: state account number and sign for the referee to confirm the account to us.

Name: _____ Account# _____

Bank: _____ Phone: _____

Address: _____



**TransUnion Credit Report
Request Form**
(*The following must be filled out in full.)

First, Middle and Last Name
(*Note: Don't need middle if not available. Add Jr., Sr., or III)

Complete Address
(*Note: Must include Zip Code)

Date of Birth/Social Security Number
(*Note: Must have both)

Phone Number

I _____ authorize Michele Dugan of JLL to run a credit report and to use the information in connection with Subscriber's legitimate business need for the information in connection with a business transaction that is initiated by a consumer and to review an account to determine whether the consumer continues to meet the terms of the account.

Signature: _____ Date: _____



NAME(S)

ADDRESS

For the purpose of establishing credit responsibility, the following representations are submitted as being a true and accurate statement of the financial condition of the undersigned on the on the _____ day of _____, 20_____.

AS PROSPECTIVE TENANT(S) OR GUARANTOR(S), THE SIGNATURE(S) BELOW AUTHORIZE THE OWNER OF THE RELATED PROPERTY OR ITS AGENT TO USE THE FOLLOWING INFORMATION AS NEEDED TO OBTAIN CREDIT INFORMATION.

FILL ALL BLANKS, WRITING "NO" OR "NONE" WHERE NECESSARY TO COMPLETE INFORMATION

ASSETS			LIABILITIES		
Cash in banks			Notes payable:		
Savings & loan shares			To banks		
Earnest money deposited			To relatives		
Investments: bonds & stocks - see schedule			To others		
Investment in own business			Installment accounts payable:		
Accounts and notes receivable			Automobile		
Real Estate owned - see schedule			Other		
Year Make			Other accounts payable		
Automobiles:			Mortgages payable on real estate - see schedule		
Personal property & furniture			Unpaid real estate taxes		
Life insurance (\$)			Unpaid income taxes		
Cash surrender value			Chattel mortgages		
Other assets - Itemize			Loans on life insurance policies. (include premium advances)		
			Other debts - itemize		
			TOTAL LIABILITIES		
			NET WORTH		
TOTAL ASSETS			TOTAL LIABILITIES & NET WORTH		

SOURCE OF INCOME		PERSONAL INFORMATION	
Base salary	\$	Occupation or type business	
Overtime wages	\$		
Bonus and commissions	\$	Employer	
Dividends and Interest Income	\$		
Real estate income	\$	Position held	No. of years
Spouse's income (Net)	\$	Partner or officer in any other venture or other employment	
Other Income - itemize	\$		
		Married	Unmarried
		Separated	Children (ages)
TOTAL	\$	Age	Age of spouse
			Other dependents

CONTINGENT LIABILITIES		GENERAL INFORMATION	
As endorser or co-maker on notes	\$	Personal bank accounts carried at	
Alimony payments (annual)	\$		
Are you a defendant in any legal action?	<input type="radio"/> Yes <input type="radio"/> No	Savings & Loan account at	
Are there any unsatisfied judgments?	<input type="radio"/> Yes <input type="radio"/> No		
Have you ever taken bankruptcy? Explain:		Purpose of loan	

COMPLETE THE FOLLOWING SCHEDULES IN DETAIL

SCHEDULE OF BONDS AND STOCKS

Amount or No. Shares	Description (insert valuation in proper column)	Marketable Actual Market Value	Non-marketable (unlisted securities) Estimated Worth

SCHEDULE OF REAL ESTATE

Description and Location	Actual Market Value	Mortgage Amount	Maturity Date

SCHEDULE OF NOTES PAYABLE

Specify any assets pledged as collateral, indicating the liabilities which they secure:

To Whom Payable	Date	Amount	Due	Interest	Assets Pledged as Security

SCHEDULE OF INSTALLMENT ACCOUNTS

Property Purchased	Amount Owed	Monthly Payment

The foregoing statements and details pertaining thereto, both printed and written, have been carefully read and the undersigned hereby solemnly declares and certifies that same is full and correct exhibit of my/our financial condition.

Signature _____ Social Security#: _____

Date _____, 20____ Signature _____ Social Security#: _____